


Asim Saeed

📍 13, D-4, PHA Apartments, Wafaqi Colony, Johar Town, Lahore, Pakistan.

☎ +92 3000 984 999 ✉ asimsaeedkhan6@gmail.com  <https://bit.ly/asimsaeed>

Objective

To contribute positively towards the growth of a dynamic organization through value addition and result oriented performance utilizing the skills acquired in the process of development of my professional career.

Professional Experience

AAMIR SALMAN RIZWAN CHARTERED ACCOUNTANTS | AUGUST 2020 – TILL DATE

TRAINEE STUDENT

Served as a Trainee Student in ASR Chartered Accountants under ICAP's mandatory training. During this period worked in following areas:

- Preparation of fixed assets register;
- Bookkeeping;
- Implementation of QuickBooks ERP;
- Internal Audit;
- Agreed upon procedures;

Following are the most significant clients and related engagements that have contributed to my professional growth:

Real Estate

- Al-Jalil Developers

Manufacturing

- JNJ Polymer Industries (Private) Limited
- Orbit Industries

NGO's/NPO's

- Musab Public Welfare Society

Gaming

- Abstron (Private) Limited

Services

- Passport Legacy (Private) Limited
- Bluhat

Entertainment

- Janoobi Cricket (Private) Limited

Education

- Crescent Educational Trust

Professional Qualification

CAF | THE INSTITUTE OF CHARTERED ACCOUNTANTS OF PAKISTAN (ICAP) | 2016-2020

- AFC: Completed
- CAF: Completed
- PCSC-I: Completed
- WST: Pass

Educational Background

F.SC. PRE-MEDICAL | CITY COLLEGE OF SCIENCE AND COMMERCE MULTAN | 2013 - 2015

- Examination Board: Multan Board
- Marks Obtained: 915 out of 1100
- Percentage: 83.18%
- Grade: A+

MATRIC | AU-SHAMS SECONDARY SCHOOL OF SCIENCE TIBBA SULTAN PUR (VEHARI) | 2011 - 2013

- Examination Board: Multan Board
- Marks Obtained: 883 out of 1050
- Percentage: 83.9%
- Grade: A+

PROFESSIONAL SKILLS

- Intuit QuickBooks
- Microsoft Excel
- Microsoft Word
- Microsoft Power Point

PERSONAL SKILLS

- Presentation
- Time management
- Leadership
- Communication

LANGUAGES

- English
- Urdu
- Punjabi
- Saraiki